



MINUTES OF THE WASHOE COUNTY SCHOOL DISTRICT GROUP INSURANCE COMMITTEE

October 25, 2018

1. OPENING ITEMS

1.01 Call to Order

The meeting of the Washoe County School District Group Insurance Committee was called to order at 2:00 p.m. at the WCSD Central Administration Building Board Room, 425 East 9th Street, Reno, Nevada 89512.

1.02 Roll Call

Chair Don McHenry and Members Robert Munson, Kathy Howard, Dawn Miller, Sheryl Bennett, Diane Lyon, Tony McMillen, Eric Diamond, Danny Kitts, Gail Carson. Member Toni Maresjo was absent at roll call. WCSD representative Jackie James, Risk Manager, and staff were also present.

1.03 Public Comment

There was no public comment at this time.

2. ITEMS FOR DISCUSSION, PRESENTATION AND/OR ACTION

2.01 Action to Adopt the Agenda

It was moved by Dawn Miller, seconded by Diane Lyon, that the Insurance Committee adopt the agenda as presented (Yea: Don McHenry, Robert Munson, Kathy Howard, Dawn Miller, Sheryl Bennett, Diane Lyon, Tony McMillen, Eric Diamond, Danny Kitts, Gail Carson). Final Resolution: Motion Carried 10-0.

2.02 Presentation and Discussion of Washoe County School District Group Insurance Internal Service Fund as of September 2018 (For Discussion Only)

Gail Carson, Washoe County School District Controller, reviewed the health insurance internal service fund statement as of September 30, 2018, and compared against the statement of September 30, 2017. According to the comparative statement of net assets as of September 2018, the total assets were \$59,134,379 as compared to \$22,675,160 at the same time last year. Total liabilities were \$9,035,985 as compared to \$8,056,044 last year. The total net position as of September 2018 was \$18,401,367 as compared to \$20,108,109, a decrease.

2.03 Presentation and Discussion of Washoe County School District Group Insurance Claims Experience Report as of August 2018 (For Discussion Only)

Tom Marshall, LP Insurance, discussed the Average Monthly Comparison which provides data to include active enrollment of employees and dependents; claims from medical, prescription, dental, and vision; and specific utilization from medical and pharmacy categories such as emergency, lab x-ray, pharmacy, urgent care, etc. Mr. Marshall, also discussed was the number of admits for the current year and the average cost per inpatient and outpatient admits and days.

2.04 Presentation and Discussion of Washoe County School District Group Insurance Claims Activity and Turnaround Reports for August 2018 (For Discussion Only)

Heather Reimer, Hometown Health, reviewed the claims experience report through September 2018. It is the goal of Hometown Health to process claims within 30 days at a rate of 98% or better.

Ms. Reimer reviewed the current percentages for claims paid within 15 and 30 days for the EOP Dental, EPO Medical, HSA Dental, HSA Medical, PPO Dental, and PPO Medical. She reviewed data related to the claims that are open beyond the 30-day goal.

There was some discussion, based on a question from a Member regarding the claims being held longer than 30 days. Ms. Reimer of Hometown Health, informed the Committee that there is currently Twenty Seven (27) claims that are over Thirty (30) days which is just under 5%. Some claims require additional research prior to paying can is one of the reasons they do to within the Thirty (30) days.

2.05 Presentation and Discussion of Washoe County School District's Group Insurance Wellness Program Report as of September 2018 (For Discussion Only)

Janelle Dye, Wellness Coordinator discussed the attendance of the Wellness Screenings, the Fall Wellness Challenges and Angel Tree. Ms. Dye mentioned 4,513 employees/retirees have registered for Healthy Tracks and 3,193 have completed the Assessment. Ms. Dye also mentioned she was on site at Transportation two days to assist with Healthy Tracks registration. There was discussion regarding the Deadline for Age Gauge Health Assessment of December 1, 2018 and the Washoe County School District Skating Event.

There was a discussion regarding how many screenings were completed in the Fall Health Fair for 2018. Ms. Dye mentioned there were 100 less screenings conducted in the 2018 Fall Health Fair.

Toni Maresjo arrived at 2.26pm.

2.06 Presentation and Discussion of Washoe County School District Healthy Tracks Portal of the District Wellness Program (For Discussion Only)

Ben Bower, Hometown Health Healthy Tracks Coordinator, did a visual presentation of Healthy Tracks Portal.

Janelle Dye, WCSD Wellness Coordinator, demonstrated how to log and track time in the Challenges inside the Healthy Tracks Portal.

There was discussion regarding The Healthy Tracks Portal being a one stop site that includes links to Doctors on Demand and American Fidelity.

2.07 Approval of Minutes from the August 21, 2018 Meeting of the Insurance Committee (For Possible Action)

There were not changes suggested.

It was moved by Robert Munson, seconded by Dawn Miller, that the Insurance Committee approve the minutes of the Insurance Committee Meeting of August 21, 2018 (Yea: Don McHenry, Kathy Howard, Sheryl Bennett, Diane Lyon, Tony McMillen, Eric Diamond, Danny Kitts, Gail Carson, Toni Maresjo, Robert Munson, Dawn Miller). Final Resolution: Motion Carried 11-0.

2.08 Approval of Minutes from the September 27, 2018, Meeting of the Insurance Committee (For Possible Action)

The members noted two misspellings to member names. The first appears under item 2.01 where Dawn Miller's name is incorrectly spelled "Down." The second appears under item 2.08 where Diane Lyon's name is incorrectly spelled "Lyons."

It was moved by Dawn Miller, seconded by Kathy Howard, that the Insurance Committee approve the minutes of the Insurance Committee from September 27, 2018, with the suggested changes. (Yea: Don McHenry, Robert Munson, Sheryl Bennett, Diane Lyon, Tony McMillen, Eric Diamond, Danny Kitts, Gail Carson, Toni Maresjo, Dawn Miller, Kathy Howard). Final Resolution: Motion Carried 11-0.

2.09- Discussion and possible action to grant a six month extension of premium waiver to one Plan Member who is qualified for the extension under the Plan Document (For Possible Action)

This item was removed from the agenda.

3. Closing Items

3.01 Announcement of Next Meeting

The next meeting of the Washoe County School District Insurance Committee will take place at 2:00 p.m. on Thursday, November 29, 2018, at the WCSD Central Administration Building Board Room, 425 East 9th Street, Reno, Nevada 89512.

3.02 Public Comment

There was no public comment at this time.

3.03 Adjourn Meeting

There being no more business, the meeting was adjourned at 2:52 p.m.